

Guidelines for Writing of Journal Articles

Language

Scientific works are written in either Official Writing Standard of Indonesian or English.

Article Structure

Journal articles are arranged as follow:

- a) Initial section : title, authors, institution to which the authors belong
- b) Main section : introduction, methodology, results & discussion, conclusion (and recommendation)
- c) End section : references, acknowledgement and acronyms (if necessary)

Title & Authors

Title of the articles are selected as short and compact one reflecting the means and aims of the main content of the scientific works that are going to be published. Author names are written without title, put number (^{1,2,3,...}) to show institution to which the authors belong. Name of the institution is written as sub-study program, study program, department, faculty, university. In addition, author is obligatory listed email address for correspondence matters.

Abstract

Abstract consists of background, methodology, results of the scientific works. This section may only contain between 300-400 words complemented with 3-5 keywords which reflect the ideas on the scientific works.

Introduction

Introduction may consist of background, literature study, objectives and problem statements written without sub-title. Cited statements must be accompanied with references which are written at the end of the sentence, (author, year). Example: (Iskandar, 2005).

Methodology

This section should contain details relevant to the procedures of the study or research, with sufficient information regarding methods and materials so that the experiments can be easily replicated.

Results & Discussion

Result & Discussion consists of explanation in detail about the results of the researches and its discussion according to scientific knowledge related to the field. The results may be in form of tables, graphics, or visual description (pictures).

Conclusion

Conclusion consists of brief statement or summary of the discussion about the research results. Suggestion or recommendation may be included in the end of conclusion without sub-title.

References

References are written according to Official Writing Standard of Indonesian or English as follow:

- 1) Top-to-down, references are arranged alphabetically.
- 2) Written horizontally with order as:
 - a. Book : surname of the authors, capitalized first letter of the first name ended with dot (.), capitalized first letter of the middle name ended with dot (.), year, book title, number, edition, publisher, city

- b. Scientific Magazine : surname of the authors, capitalized first letter of the first name ended with dot (.), capitalized first letter of the middle name ended with dot (.), year, article title, name of magazine, edition, publisher, city
- c. Journal : surname of the authors, capitalized first letter of the first name ended with dot (.), capitalized first letter of the middle name ended with dot (.), year, article title, name of journal, volume, number, publisher, city
- d. Online article : surname of the authors, capitalized first letter of the first name ended with dot (.), capitalized first letter of the middle name ended with dot (.), date access, article title, URL address

Writing Rules

Articles are written OpenOffice, Microsoft Word, RTF, or WordPerfect document file format, with paper size A4 (21 cm x 29.7 cm) in vertical position (Portrait); top margin 1.27 cm, bottom 1.27 cm, left 1.9 cm, right 1.27. Articles may not be more than 12 pages. Line spacing "single"; click on "don't add space between paragraphs at the same style". Title of the article is written in capitalized words, font Berlin Sans FB and size 16. Author, institution, and correspondence are written with Berlin Sans FB font and size 9. Abstract and keywords are written with Berlin Sans FB font and size 8. Introduction, methodology, results & discussion, conclusion, and references are with Calibri (Body) font and size 10. Table number (top of the table), and pictures (under the pictures) are arranged orderly with underline on the table or picture's title. Introduction, methodology, results & discussion, conclusion, and references are written in two columns with distance between the two is 0.5 cm.

Please ensure that the graphics (graphs, figures, photographs, structures) should be provided at a legible size. The appearance of graphics is the responsibility of the author. Please note that print requires a higher quality than web or on-screen use and some figures produced for use on the web or on-screen may not reproduce well in print.

Author Biography

Author is obligatory sent biography for database and correspondence purposes by attaching curriculum vitae. It shall mention author identity such as name, address, institution, mobile number, email address and scientific publications if available.

All articles will pass through administrative selection, review & correction prior to publish in this journal. Selection process is recorded and listed on "History" section on the articles. Editorial staff have right to refuse non-eligible articles which are not fulfilled technical & administrative aspects as well as originality. Further, the staff may carry out editing and technical changes when necessary.